

SWALLOW SCHOOL DISTRICT
W299 N5614 Highway E
Hartland, Wisconsin 53029

SCHOOL BOARD MEETING

August 21, 2013

6:30 p.m.

Present: Karen Trimble, John Fuhs, and Rebecca Morrison. Melissa Thompson, Kyle Moore, Joan Fritzler, and Brenda O'Brien were also present.

Excused: Jim Douglas and John Quast

Also in attendance: Eight citizens (8) were in attendance as well as staff members: Rachel Crockford, Chris Mertins, and Jeanne Holmes.

CALL TO ORDER

Karen Trimble, President, called the meeting to order at 6:30 pm, read the Notice of the Meeting, led those in attendance in the Pledge of Allegiance, and noted that Jim Douglas and John Quast were excused.

Rebecca Morrison motioned to approve the agenda. John Fuhs seconded and the motion carried 3-0 on a voice vote.

Celebrations and Commendations

Mrs. Thompson presented commendations to the following businesses for their partnership and outstanding work on building projects this summer: Guetzke and Associates, Inc. represented by Steve Braun and Mared Mechanical represented by Richard Burnside.

Mrs. Thompson also presented commendations to the following staff for their hard work in preparing the building for school this summer: Jeff Grunwald, Roxie Schroeder, and Nolan Hoffman.

Citizens' Forum

No comments were made.

INFORMATIONAL ITEMS

Superintendent's Report

Mrs. Thompson provided the following information:

Introduction of New Staff Members – New staff members Jeanne Holmes (Art), Chris Mertins (8th grade Reading/Language Arts), Rachel Crockford (Instructional Resource Teacher), and Kyle Moore (Principal) were introduced. Additional new staff unable to make the meeting were also introduced in absentia.

Enrollment Update- Overall the total enrollment remains steady at just under 600. The resident confirmed kindergarten number is still within the projection for the 13-14 school year.

Update on Building Projects- Mrs. Thompson provided an overview of the progress for the following building projects: HVAC, Fire Alarm, Phone System Replacement, Art Room Cabinetry, and Roof Repair/Replacement. All work has been completed and final preparations are being performed for the start of school.

Report on Seclusion and Restraint- Mrs. O'Brien provided a report to the Board on the number of times seclusion or restraint were used during the 12-13 school year.

Principal's Report

Mr. Moore described the first staff days back so far and look ahead to the beginning of the school year. He also briefly described and foreshadowed the PBIS kickoff with the school assembly and Harvey How-To Day coming in early September.

ACTION ITEMS

Approval of Minutes

John Fuhs moved to approve of the following minutes July 17, 2013—Regular Meeting, July 31, 2013 – Special Meeting, July 31, 2013 – Finance and Operations Committee, and August 16, 2013 – Special Meeting. Rebecca Morrison seconded and the motion carried 3-0 on a voice vote.

Finance and Operations

The Board reviewed and took action on the following items:

Monthly Accounts

John Fuhs moved to approve expenditures as presented in the amount of \$299, 467 and receipts in the amount of \$46,349 during the month of July 2013. Rebecca Morrison seconded and the motion carried 3-0 on a voice vote.

DISCUSSION ITEMS

Draft of Board Goals

The Board reviewed the draft of the Board Goals for the 13-14 school year. Formal approval will be sought in September.

Planning for Annual Meeting and Budget Hearing

The Board and Administration discussed the upcoming Annual Meeting and Budget Hearing to be held August 28, 2013.

ANNOUNCEMENTS

Board members reviewed the calendar for future meetings and special events.

CLOSED SESSION

At 7:23 p.m. Rebecca Morrison moved and John Fuhs seconded to convene into Closed Session pursuant to Wisconsin Statute 19.85 (1)(c), “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility”. Fuhs – YES, Morrison - YES and Trimble - YES.

ADJOURNMENT

At 7:42 pm John Fuhs made the motion to adjourn which was seconded by Rebecca Morrison and carried 3-0 on a voice vote.

Respectfully submitted,

Melissa Thompson
Superintendent

Approved: _____

_____, President

_____, Clerk